



VILLAGE BOARD MEETING MINUTES

DATE: TUESDAY, DECEMBER 2, 2025

LOCATION: SHERMAN VILLAGE HALL, 401 ST JOHN'S DRIVE, SHERMAN, IL 62684

TIME: 6:00PM

TYPE: REGULAR MEETING OF THE SHERMAN VILLAGE BOARD OF TRUSTEES

VILLAGE BOARD IN ATTENDANCE

Trevor J Clatfelter, President; Beth Fox, Trustee; Pam Gray, Trustee; Bret Hahn, Trustee; Brian Long, Trustee; Krista Sherrock, Trustee

Excused Absence: Kevin Shultz, Trustee

OFFICIALS IN ATTENDANCE

Joe Craven, Legal Counsel; Michael Stratton, Village Administrator; Aaron Entringer, Deputy Chief; Mike Moos, EMA Director; Tiffany Penley, Deputy Village Treasurer

PUBLIC IN ATTENDANCE (FROM SIGN IN SHEET)

No one signed in to address the Board

OPENING

1. Roll Call. Clerk Stratton called roll call. President Clatfelter noted a quorum was present to conduct Village business. President Clatfelter noted Trustee Schultz had an excused absence.
2. Pledge of Allegiance. Brian & Tricia McGannled, the group in the Pledge of Allegiance.
3. Set Agenda. President Clatfelter asked the Board for non-action items to be added to the agenda. There being none, President Clatfelter requested a motion to set the agenda. *Motion by Trustee Gray, seconded by Trustee Hahn. Voice Vote with the Ayes having it 5/0. Motion Passed.*

MOMENT OF SILENCE – MEMORY OF MISTY PAINTER (BYRON PAINTER'S WIFE)

President Clatfelter called for a moment of silence regarding the passing of Misty Painter, wife of Byron Painter a true friend of the Village covering the media for the Village of Sherman and Williamsville

CLERK'S REPORT:

1. Presentation of Board Minutes November 18, 2025. Minutes of the regular Board Meeting of November 18, 2025, were presented for approval. President Clatfelter asked if there were any additions or corrections. There being no additions or corrections, President Clatfelter requested a motion to approve. *Motion to Approve the Minutes of November 18, 2025 Board Meeting as presented by the Clerk was made by Trustee Long, seconded by Trustee Fox. Roll Call Vote Ayes having it 5/0. Motion Passed.*
2. Executive Session Minutes of November 18, 2025. President Clatfelter asked if there were any questions on the executive session minutes and if so to forward the to the clerk. There being none, President Clatfelter requested a motion to approve closed minutes of November 18, 2025 and keep the minutes closed. *Motion to Approve Executive Session Minutes of November 18, 2025 Board Meeting as presented by the Clerk and keep them in closed was made by Trustee Sherrock, seconded by Trustee Gray. Roll Call Vote Ayes having it 5/0. Motion Passed.*
3. Presentation of Special Board Minutes November 19, 2025. Minutes of the regular Board Meeting of November 19, 2025, were presented for approval. President Clatfelter asked if there were any additions or corrections. There being no additions or corrections, President Clatfelter requested a motion to approve. *Motion to Approve the Minutes of November 19, 2025 Special Board Meeting as presented by the Clerk was made by Trustee Fox, seconded by Trustee Long. Roll Call Vote Ayes having it 5/0. Motion Passed.*
4. Semiannual Review of Executive Session Minutes. President Clatfelter requested motion to keep all executive session minutes as presented by the Clerk closed per the Open Meeting Act. *Motion to Keep Minutes Closed per the Open Meeting Act as presented by the Clerk by Trustee Hahn, Second by Trustee Long. Roll Call Vote. Ayes having it 5/0. Motion Passed.*
5. Presentation of Bills for Approval. President Clatfelter asked if there were any questions of the Board on the warrants presented by the Clerk. There being no questions, President Clatfelter called for a motion to approve the warrants as presented. *Motion to Authorize the Warrants as presented by the Clerk was made by Trustee Gray seconded by Trustee Sherrock. Roll Call Vote Ayes having it 5/0. Motion Passed.*

TREASURER'S REPORT:

No Treasurer's Report

VILLAGE ENGINEER'S REPORT:

No Engineering Report.

LEGAL REPORT:

No Legal Report.

VILLAGE ADMINISTRATOR & ECONOMIC DEVELOPMENT REPORT:

No Administrator Report.

PRESIDENT'S REPORT: President Clatfelter

1. Ordinance re: Levying & Assessing Taxes for Corporate Purposes of the Village of Sherman for FY Commencing May 1 2025 and Ending April 30, 2026. President Clatfelter addressed the Board about the annual tax levy. President Clatfelter asked if there were any questions. There being none, President Clatfelter called for a *Motion to approved Ordinance 25-18 Levying and Assessing Taxes for Corporate Purposes of the Village of Sherman for Fiscal Year Commencing May 1, 2025 and ending April 30, 2026. Motion by Trustee Hahn, Second by Trustee Gray. Roll Call Vote Ayes having it 5/0. Motion Passed.*
2. Resolution re: Merit Stipends for Certain Employees. President Clatfelter addressed the Board and presented resolution for merit stipends for certain employees. President Clatfelter asked if there were any questions. Trustees discussed and all approved an across-the-board increase of \$500 per employee as listed. There being no further questions or discussions, President Clatfelter called for a *Motion to approved Resolution 25-09 Authorizing Merit Stipends in amount of \$500 each for Certain Employees as presented by the President. Motion by Trustee Long, Second by Trustee Gray. Roll Call Vote Ayes having it 5/0. Motion Passed. President Clatfelter also cast vote in favor of the merit stipend.*
3. Approving CY26 Board Meeting Calendar. President Clatfelter addressed the Board about the annual statutory requirement to approve upcoming calendar year regular Board meeting schedule. President Clatfelter called for a *Motion to Approve the Regular Board Meeting Calendar for Calendar Year 2026 as presented by the Clerk. Motion by Trustee Fox, Second by Trustee Long. Roll Call Vote Ayes Having it 5/0. Motion Passed.*

COMMITTEE(S) REPORT:

1. Parks & Event Committee. Chairman Long addressed the Board noting no meetings since our last Board meeting but plan to hold a meeting on Tuesday, December 9, 2025.

SHERMAN POLICE DEPARTMENT:

No Police Report.

SHERMAN EMERGENCY MANAGEMENT AGENCY:

No Police Report

SHERMAN PUBLIC WORKS:

No Public Works Report

NEW BUSINESS:

No new business

OLD BUSINESS:

No old business

CIVIC ORGANIZATIONS:

No Civic Organizations were Present to Address the Board

PUBLIC COMMENT:

No one signed up to address the Board

EXECUTIVE SESSION:

No Executive Session

AJOURNMENT:

President Clatfelter noted there were no further matters to come before the Board. President Clatfelter requested a *Motion to adjourn the public meeting. Motion by Trustee Hahn; seconded by Trustee Long. Voice Vote with the Ayes having it 6/0. Motion Passed. Meeting adjourned at 6:28pm.*